

**MANFRED HISTORY AND PRESERVATION, INC.
MANFRED MUSEUM – MAY 1, 2016**

Attending Meeting:

Board Members:

Pete Anderson
Rose Anderson
Verna Bowers
Audrey Solheim
Judy Weigelt
Lewis Weigelt
Ruth Widiger
Wanda Melchert- Museum Director

Call to order: Audrey called the meeting to order. Seven board members and museum director were in attendance. A copy of the following reports were given to each attendee: minutes of October 4, 2015 meeting, as well as treasurer, contribution, grant, education, museum director, and historian reports.

Secretary's Report: Printed copy of the October 4, 2015 minutes was reviewed. Verna Bowers made a motion to approve the minutes as printed. Ruth Widiger seconded; motion carried.

Treasurer's Report: Wanda Melchert presented fiscal reports for Treasurer Richard Melchert who was unable to attend due to singing at a funeral. The 4th Quarter 2015 had a beginning balance of \$5,238.91 with receipts of \$860.00 in contributions and \$5,000.00 for the first payment of the Assessment Grant. Expenses for 4th Quarter were \$1,322.09 resulting in an ending balance of \$9,776.82. The 1st Quarter 2016 had a beginning balance of \$9,776.82 with receipts of \$5,140.00 in contributions and expenses of \$2,288.39 resulting in an ending balance of \$12,628.43. The Annual Report of 2015 was also presented including year-end savings account total of \$21,848.81 and ending balance of checking of \$9,776.82, together totaling \$31,626.63. The treasurer's reports have been filed for audit. Lewis and Judy Weigelt had audited the 2015 treasurer's report and found all to be in order.

Edward Jones Invested Funds: Audrey Solheim presented a report for the Edward Jones Invested Funds with 1,099.462 shares currently being held at \$8.93 per share with a total value of \$9,818.20.

Newsletter and Contributions Report: Verna Bowers reported a total of 102 paid subscriptions since January 1, 2016. Total year-to-date general contributions is \$4,770.00, and total year-to-date for the everlasting fund is \$805.00. Richard Melchert is authorized to transfer this \$805.00 to Edward-Jones.

Museum: No report this time.

Grant and Education Reports: For the grant report, MHP, Inc. was awarded a North Dakota Museum Assessment Program (NDMAP) grant for 2015-2017. We received word of this in October 2015, and the team (Wanda Melchert, Audrey Solheim, Pam Norstedt, and Laverne Johnson) submitted on February 1, 2016 the first step of a completed self-study to Amy Monson, grant administrator of the SHSND. For the second step, the team chose Aaron Novodvorsky as the advisor, and have so far had both email and phone communication with him. Aaron will make his first of three visits to Manfred in October or November. In the meantime, he has given MHP, Inc. the homework of working on our volunteer base, audience base, and resources available in the region. For the education report, we will prepare a pictorial narrative for Manfred's fair booth celebrating the history of Manfred.

Museum Director's Report: Thank you to everyone for your continuing supportiveness. Thank you to Wesley Boese for burning the burn pile and resetting the flag pole, and to Pam for handling the bank deposits during the winter. Restoration projects since our October 2015 meeting include: installation of the school door and painting and installation of ceiling panels for the Ostrem House. Newsletter histories completed were: Hedahl, Rogelstad, and Ravnaas. A new brochure was created through the guidance of Tammy Backhus of ND Tourism, with 8,000 copies printed by Image Printing of Bismarck. 5,000 copies were delivered to Pre-Sort Plus in Bismarck for distribution to the ND Rest Stops, and 3,000 copies we have for our use. We will soon send copies to the various Visitor and Convention Bureaus in ND/Chamber of Commerce offices around the state, and deliver brochures to other appropriate public locations. The new brochure has been well received. Projects planned for this season include: with Greg Seidel to install paneling for Vang Church stairways and furnace room, continuing projects at Manfred School, and a few small projects at the Melby-Rogness House; with Charles Bolin to do repairs on Solheim Station and repairs on Hotel Johnson; and Wanda with mainly painting. The Fehr Family History is the next history planned.

The Manfred Heritage Museum did not have a Collections Policy Statement, so through the Assessment Grant a Collections Policy Statement has been developed. The proposed statement was reviewed and accepted by the MHP, Inc. membership.

Historian's Report: Audrey remembers her father talking about the Broe family and she found many similarities in the origin and moves made by this family and her family. The Broe Family were charter members of Bethel Lutheran Church and also gave the NE corner of their quarter for the congregation to locate their church and cemetery.

Other Business:

Gift: \$1,000.00 has been given to MHP, Inc. by the family of Donald Anderson. Verna Bowers presented the check with the motion to earmark this gift to help with work on the Bank/Post Office building, seconded by Wanda Melchert; motion carried. This gift will be placed in the MHP, Inc. Savings Account for now.

Nomination Report: A motion by Rose Anderson and seconded by Lewis Weigelt; motion carried to accept the Nomination Report presented as follows: Audrey Solheim-president, Pam Norstedt-vice president, Judy Weigelt-secretary, Richard Melchert-treasurer; and Pete and Rose Anderson and Lewis Weigelt to serve on the board for a three-year term. Verna Bowers also consented to continue with Newsletter Subscriptions and Contributions.

Our mid-summer meeting is tentatively set for Sunday, July 17, 2016.

Audrey Solheim adjourned the meeting and lunch was served.

Acting Secretary,

Wanda Melchert