

Manfred History and Preservation, Inc.
Organizational Board Meeting Minutes
Meeting held at the Museum House, August 8, 2004, 2 p.m.

Attending Meeting:

Wanda Melchert

Esther Boese

Audrey Solheim

Herb Ongstad

Laverne Johnson

Verna Bowers

Peter Anderson

Rose Anderson

Ruth Widiger

Also present - Museum Intern Danielle Stuckle, daughter Sophia

Call to Order: Wanda called our meeting to order and welcomed us. All nine board members were present.

Secretary's Report: Minutes of the First Annual Meeting of MHP, Inc. held on July 25, 2004 were read, corrected, and approved.

Treasurer's Report: reported a checking account balance of \$1,236.56. Savings account \$9,130.60 (plus applicable interest). It was moved and seconded the report be accepted. Paid to Wanda Melchert, supplies \$5.61.

Correspondence: Correspondence included DOT road sign information.

A thank you will be sent to Mark Faul for his contribution of work on Museum house foundation.

manfrednd.org Report: Audrey reported our Web Master is on site, and has switched to a PDF Adobe file system.

Lauren Donovan article: We discussed the Bismarck Tribune feature story on Manfred, written by reporter Lauren Donovan. It appeared on the front page of the Sunday, August 8, edition. All agreed it was a fine article, with the exception of the Anderson family called the Petersons. Audrey has corrected this for our web site and gave each a corrected copy.

Election of Officers: Next order of business was the election of officers of the MHP, Inc. Board of Directors. Office of the Chair (sometimes referred as its President). Peter moved, a second was obtained for Wanda to fulfill the Office of Chair. Unanimous vote for Wanda. Office of Vice Chair: Laverne Johnson was nominated, a second to approve was obtained, members voted all in favor. Following some discussion, Esther Boese and Rose Anderson were nominated, and each seconded. Voting followed with Esther Boese declared the new Secretary. Ruth Widiger was elected to the Office of Treasurer.

Results: Chair	Wanda Melchert
Vice Chair	Laverne Johnson
Secretary	Esther Boese
Treasurer	Ruth Widiger

One, two and three year terms of Board service also were determined.

Terms of Board Service:

1 year – Verna Bowers, Esther Boese, Laverne Johnson

2 years – Peter Anderson, Audrey Solheim, Rose Anderson

3 years – Wanda Melchert, Herbert Ongstad, Ruth Widiger

Committees set up: Divisions of work areas within MHP, Inc. were developed as follows:

Corporate Division	Audrey, Laverne, and Wanda
Museum Division	Rose, Ruth, and Esther
Buildings and Grounds Division	Peter, Herb, and Verna

Each division was instructed to add three more people to its area.

Corporate: Dianne Aull, Maridel Sprenger

Museum: Judy Weigelt and also Pam Norstedt

Blg & Gds: Perry Anderson, Wesley Boese, Paul Gunderson

The above names are suggested and could be contacted to serve.

Appointed Positions: Other Board members appointed to Board positions included

Historian	Audrey Solheim
Projects Coordinator	Wanda Melchert
Contributions Chairman	Verna Bowers

In reference to the Divisions within MHP, Inc., each Committee will report at Board Meetings on ideas and activities. A motion by Laverne Johnson seconded by Peter Anderson was passed by unanimous vote allowing a committee to spend up to \$100 for project expenses, above \$100 it must be approved by a Board of Directors vote.

Meeting schedule: The Chair will decide and set the meeting dates for the Boards (suggested early April, late July, early October.)

Participation Encouraged: Members were urged to encourage participation in MHP, Inc. and Manfred activities by residents who live in the region. All were in agreement such contacts would be helpful and welcome.

Annual Letter: An Annual Letter has been prepared, it was moved and seconded, majority vote carried. It will be mailed August 14 (1st class postage)

DOT Road Signs: The DOT museum road signs have been approved. Ruth and Wanda to check over details. Bryce Streibel of Fessenden has been working to obtain them.

Preservation ND Dues: The Preservation North Dakota affiliate dues \$5 each Board member was discussed. Approval to take the \$40 from our treasury for membership was voted upon and carried.

Museum Brochures: Distribution of the Museum brochures is being done – So far, 250 at a time mailed to 9 of 17 sites within the state.

Building Security: Security for our building was discussed. A motion-sensor light similar to the one at the front door will be installed in the rear of the Museum House.

Next Meeting: Next meeting date will be scheduled for September, with newsletter assembly following.

Meeting adjourned.

Presentation by Danielle Stuckle:

Members were pleased to have Danielle Stuckle, our intern, explain her duties at our Museum. She presented an information manual for our instruction, showing how, and steps done to acquire items. She stated that collection policy should be set by the Board for its approval. Thank you, Danielle, for your work.

Ruth Widiger, Acting Secretary